



मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद
इलाहाबाद-२११००४ [भारत]
Motilal Nehru National Institute of Technology Allahabad
Allahabad-211004 [India]
Website: <http://www.mnnit.ac.in>

Col. Sanjiv Banerjee (Retd)
Registrar

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No. /Reg. Off./2015

Dated: December , 2015

To,

Roll. No.

Subject: Written Test, Computer Test & Personal Interview for the posts of **Sr. Assistant**.

Dear Candidate,

This is in reference to your application received in this office in response to **Advertisement No. 07/2015, dated October 14, 2015** for the above post. You are requested to present yourself for written test & Personal Interview at **MNNIT Allahabad**.

2. [i] The test shall be conducted in one part as per schedule given below.

Sl. No.	Section	Date of Test & Interview	Time	Venue
1.	Written Test - [Section A & B]	December 12, 2015	10.00 A.M to 12.00 Noon	Academic Building
2.	Computer Test	December 12, 2015	1.00 P.M. to 2.00 P.M.	Computer Centre
3.	Personal Interview	December 12, 2015	4.00 P.M.	Administrative Building

[ii] Selection procedure for recruitment of above mentioned post is given overleaf.

3. You are required to bring the following documents in original for verification/submission:

[a] For Written test and Computer Test

[i] One Photo Identity Card [Aadhar Card, Driving Licence etc.] bearing residential address along with self-attested photocopy of the same.

[ii] Two recent passport size colour photographs.

[iii] Call letter for appearing in the written test & Interview with photograph affixed.

[b] For Interview

[i] All certificates and Mark-sheets in original from High School onwards.

[ii] Documents in support/proof of experience and last salary drawn.

[iii] In case you belong to OBC category, you are required to bring the form dully filled & certified as per format enclosed.

[iv] For SC/ST and PWD certificate to be submitted as per prescribed format.

[v] For those working in Government Organizations/Autonomous Bodies/Corporation/Statutory Bodies etc,

“**No Objection Certificate**”[**NOC**], from their present employer [or copy of the forwarding letter in case application is forwarded through proper channel] is required, failing which you will neither be allowed to appear in the interview nor be entitled for reimbursement of T.A.

4. You are required to make your own arrangement for stay. You will be reimbursed train fare upto Sleeper Class/Non AC State Transport Bus, by shortest route, on submission of tickets. You are required to make your own arrangement for stay. Reimbursement of travelling expenses will not be made on the date of interview; but it will be transferred directly in the candidate bank account. A copy of TA form and format for Bank details is enclosed. Candidates are advised to submit filled in form on the date of interview. It is also advised that candidate should make their own arrangement for overnight stay as interview may extend for next day. No D.A. or local conveyance charge shall be paid.

5. APPLICANTS MUST FULLY SATISFY THEMSELVES ABOUT THEIR ELIGIBILITY AS PRESCRIBED IN THE REFERRED ADVERTISEMENT, BEFORE APPEARING IN THE TEST. If an applicant is inadvertently allowed to appear at the Test/Interview who otherwise does not fulfil the minimum eligibility requirements, he/she cannot, at a later date, use that as a right to claim that he/she meets the eligibility requirements. The Institute reserves the right not to allow a candidate to appear in Test/Interview if it is found that:

[i] Minimum eligibility requirements are not fulfilled.

[ii] False documentation has been done.

[iii] Any other similar valid reason.

You are required to report atleast **one hour** before the time of Written Test/Computer Test/Personal Interview.

This letter is issued with the approval of the Competent Authority.

Yours faithfully,

[Col. Sanjiv Banerjee (Retd)]
Registrar