



Minutes of the Meeting of Pre-bid Conference

Tender no.: OT-04/MNNIT/CED/Lab Software/2018
For : Procurement of lab Software at MNNIT Allahabad
Date & Time : 05.02.2019 at 1600 Hrs.
Venue: Room # 203 (Conference Room, Purchase Office)

The Pre-bid Conference for above Open Tender was held on 05.02.2019 at 1600 Hrs. in Room # 203 (Conference Room, Purchase Office).

Following attended the pre-bid conference:

Representatives of MNNIT Allahabad:

1. Dean (R&C)
2. Prof. R. P. Tiwari, PI of Project, CED
3. Prof. R. P. Singh, CED
4. Dr. Vijay Kumar, CED
5. Assistant Registrar (S&P)
6. Deputy Registrar (Accounts)

Representatives of Prospective Bidders:

Sl.	Name of Firm	Represented by
1.	M/s Sharda Info Solutions Pvt. Ltd., 26, Dilkusha Park, New katra, Allahabad-211002	Mr. H. Kumar
2.	M/s Neotel Systems & Services S. C. O., 409-410, Second Floor, Sector 35-C, Chandigarh	Mr. Manoranjan S. Sidhu representation received through email dated 06.02.2019. Mail: cadcam_in@yahoo.com

- (i) The Assistant Registrar (Purchase) conducted the Pre-Bid Conference for the aforesaid Open Tender and at the beginning welcomed all.
- (ii) The Assistant Registrar (Purchase) briefed about the works and contents of tender document, and explained various associated important provisions of the bidding documents.
- (iii) The persons representing the above firms were requested to furnish queries, (if any), in writing so that the replies to the same can be provided by the Institute. Reply to the queries raised by the firm is given in **Table-A**.
- (iv) The Assistant Registrar (Purchase) expressed his profound gratitude to all those who attended the meeting and for their active involvement.

TABLE-A

Sl.	Firm	Open Tender Reference(s) (Section, Page)	Entry in NIT Document	Point of Clarification Required / Query	Resolution
1.	M/s Neotel Systems & Services, Chandigarh	Bid Summary, page no. 1/54 of the NIT Document	Earnest Money Deposit (EMD): ₹ 1,69,000/- (to be paid through NEFT/RTGS)	We need to Quote just ONE Software, namely, Geostudio. What is the value of the EMD to be submitted. the tender document lists the value of the EMD if we were to quote ALL the software's listed in the tender	Bidder can quote for as many numbers of item(s) as he wishes. EMD of ₹ 1,69,000/- needs to be submitted.
				Software warranty/maintenance: Do we quote total 2+3 = 5 years maintenance?	As given in Para 21 of the Chapter-2 Conditions of Contract, General Conditions of Contract

OTHERS:

Sl.	Open Tender Reference(s) (Section, Page)	Existing Entry in NIT Document	Resolution
1.	Para 29 (iii) page no. 11/54 of the NIT Document	For equipments being offered from India. e. Non comprehensive AMC charges per annum for a period of 03 years. For equipments being offered from Abroad. d. Non comprehensive AMC charges per annum for a period of 03 years.	For equipments being offered from India. e. Deleted. For equipments being offered from Abroad. d. Deleted.
2.	Para 4 of Chapter 3, A. SPECIFIC TECHNICAL TERMS & CONDITIONS (STC) on page no. 22/54 of the NIT Document	The Bidder/Tenderer should provide on-site comprehensive five (5) years OR three (3) years warranty for this proposed equipments. (OPTIONAL)	The Bidder/Tenderer should provide on-site comprehensive five (5) years OR three (3) years warranty for this proposed equipments.

[Assistant Registrar
 (Purchase)]

[Deputy Registrar
 (Accounts)]

[Dr. Vijay Kumar]

[Prof. R. P. Singh]

[PI of Project]

[Dean (R&C)]