



मोतीलाल नेहरू राष्ट्रीय प्रौद्योगिकी संस्थान इलाहाबाद
प्रयागराज-211004 (भारत)
Motilal Nehru National Institute of Technology Allahabad
Prayagraj - 211 004 (India)

Recruitment for Non-Teaching Positions in Staff Cadre

[Advertisement No. 05 / 2019, dated August 23, 2019]

Selection Process for Recruitment of Senior Assistant

Selection Process for the post of **Senior Assistant** will consist of three stages as detailed below:

- (a) **Stage-I** : Multiple Choice Based Screening Test [For screening of candidates for Stage-II (Skill Test)]
(b) **Stage-II** : Skill Test [Qualifying in nature. Only for those who are successful after the Stage-I (Screening Test)].
(c) **Stage-III** : Multiple Choice Based Main Test [Only for those who qualify the Stage-II (Skill Test)].

Syllabus and Scheme of Examination

(a) Stage-I [Multiple Choice Based Screening Test]

- Screening Test will be of 90 Minutes duration comprising of 75 Questions.
- Each correct answer will be awarded One [1] marks and for each wrong answer One-fourth [1/4] marks will be deducted.
- Syllabus:
 - General English and General Hindi
 - Quantitative Aptitude
 - Reasoning
 - General Knowledge & Current Affairs
 - Application of Computer Software like MS-Word, Excel, Power Point, Tally etc. in day-to-day office work.
 - Internet, e-mail and various online tools used in day-to-day office work.
- Qualifying Marks and Maximum number of candidates for next Stage:
 - Minimum Qualifying Marks: [UR:30%; EWS:27%; OBC:27%; SC:20%; ST:20%; PwD:15%].
 - Further, number of candidates for subsequent stages of selection process will be restricted to Fifteen [15] times the number of posts in each category.

(b) Stage-II [Skill Test]

- Skill Test will be of 45 minutes duration.
- Only those who are screened in after the Screening Test [Stage-I], will be allowed to appear in the Skill Test.
- Minimum Qualifying Marks: [UR:30%; EWS:27%; OBC:27%; SC:20%; ST:20%; PwD:15%].
- Syllabus:
 - Typing Test on Computer to access the minimum Typing speed of 35 w.p.m. in either Hindi or English of candidates choice.
 - Computer Proficiency Test for testing the knowledge of MS-Word, Excel, Power Point, Tally etc. in day-to-day office work.

(c) Stage-III [Multiple Choice Based Main Test]

- Main Test will be of 2 Hrs duration comprising of 100 Questions.
- Only those who are screened in after the Screening Test [Stage-I] and qualify the Skill Test [Stage-II], will be allowed to appear in the Multiple Choice Based Main Test [Stage-III].



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- Each correct answer will be awarded One [1] marks and for each wrong answer One-fourth [1/4] marks will be deducted.
- Syllabus:
 - General English and General Hindi
 - Quantitative Aptitude
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Final Selection

Final Merit shall be prepared as follows:

Final Merit = Stage-I [30% weightage] + Stage-III [70% weightage].

Note: Any guidelines/instructions received from Ministry of HRD till the date of completion of Selection Process may be made applicable.