

GENERAL TERMS & CONDITION (GCC)

1. **Bid Price**
 - (a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
 - (b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
 - (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - (d) The prices should be quoted in Indian Rupees only for indigenous items. For imported items/Equipments, the prices should be quoted in foreign currency.
 - (e) Each bidder shall submit only one quotation.
2. **Validity of Quotation**

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.
3. **Evaluation of Quotations**
 - (a) The purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which
 - (i) are properly signed; and
 - (ii) conform to the terms and conditions, and specifications.
 - (iii) will be with tender fees, and EMD required, if any.
 - (b) The Quotations would be evaluated separately for each item.
4. **Award of Contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

 - Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
 - The bidder whose bid is accepted will be notified for the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order if falls under Govt. purchase rules, i.e., GFR-2005
5. **Formats and Signing of Bid**
 - Each & every pages of the submitted bid must carry the page numbers.
 - The bidders are not allowed to make additional and alteration in the tender document, any additions and alteration in the tender document, any additions and alterations shall be at bidder's risk. Conditional/modified tender are liable to be rejected.
 - The tender/quotations NOT submitted in the prescribed format or Incomplete in any respect will be outrightly rejected.
 - If the bid submitted without compliance sheet details of equipments the bid will be outrightly rejected.
 - The bid shall be typed or written in indelible ink and shall be signed by the Bidder/Tenderer or a person or persons duly authorized to bind the Bidder/Tenderer to the Contract. All pages of the bid, except for unamended printed literature, shall be initialed by the person or persons signing the bid.
 - Any interlineations, erasure or overwriting shall be valid only if they are initiated by the persons or persons signing the bid.
 - The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.
6. **Payment condition:** 100% Payment shall be made only after satisfactory delivery and installation of the goods. Advance payment is not permitted.
7. Normal Commercial warranty/ guarantee shall be applicable to the supplied goods.
8. **Payment will be cleared through e-payment mode (Format of e-payment form given at Annexure-D)**

INSTRUCTIONS/GUIDELINES TO BIDDERS (ITB)

1. Bidders who had supplied the Government departments, PSUs/NITs/IITs/IIITs and reputed Institutions and Organizations should only apply.
2. The bidder should enclose the client list with contact address along with Phone/Fax for reference, for the quoted item.
3. Please quote the prices of F.O.R. Motilal Nehru National Institute of Technology Allahabad, Allahabad.
4. The Bidders are requested to submit their Quotation with EMD in the form of Demand Draft/ Bank Guarantee/ Short term Deposit of the cost of equipments/items in favor of "The Director, MNNIT, Allahabad" payable at Allahabad. Quotation without EMD will be summarily rejected. EMD's of all Bidders will be returned back after the purchase order /contract agreement is issued to successful bidder.
5. Successful Bidders must have to submit the performance security @ 10% of the purchase order or contract value and it will be retained up to the warranty period.
6. The bidder should enclose relevant documents wherever necessary to substantiate his eligibility.
7. The Institute is eligible for and can provide necessary documentation for Custom/Excise and Octroi exemption on demand, if permitted under rule.
8. Motilal Nehru National Institute of Technology Allahabad, Allahabad, reserves the right to reject, accept any or whole or part of any of the tender without assigning any reason thereof and no claim will be heard. In case of dispute, the decision of The Director, MNNIT, and Allahabad will be final and binding.
9. If the successful bidder is not able to supply the goods items within the delivery date specified in the purchase order, the purchase order will be automatically treated as cancelled after expiry of delivery date period. The vendor will have to submit an undertaking in this regard that this condition is acceptable to him. In case of extra ordinary circumstances the vendors must send a request for extension of validity of purchase orders, with proper justification prior to the expiry of validity date for consideration.
10. In case of sophisticated equipments, an on-site training needs to be provided with no extra cost.
11. The quotation must be accompanied by leaflets/operation manuals/books etc.
12. Wherever applicable the vendors must quote the branded /desired items.

CHECK LIST
(ON THE LETTER HEAD OF THE BIDDER)

The Bid will be the compilation of following documents, along with required supporting documents. No document in support of minimum eligibility criteria will be accepted / entertained after opening of tender.

Sl. No	Documents
1.	Cover letter by bidder (On the Letter Head of the Bidder)
2.	Tender Fee
3.	Earnest Money Deposit (EMD), if required
4.	Cliental List for quoted item
5.	Annexure-A : Bid Proposal Sheet (On the Letter Head of the Bidder)
6.	Annexure-B : Compliance of bidder with reference to various equipments (On the Letter Head of the Bidder)
7.	Annexure-C : PRICE BID (On the Letter Head of the Bidder)
8.	Annexure-D : PROFORMA FOR DIRECT PAYMENT/TRANSFER TO BANK ACCOUNT BY MNNIT ALLAHABAD

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ANNEXURE-A

BID PROPOSAL SHEET
(ON THE LETTER HEAD OF THE BIDDER)

To
Faculty In-charge (Purchase)
MNNIT Allahabad, Allahabad

Subject: Supply of “**Culture Media, Regents (Molecular Grade), Filter Paper & Multiwell Plates**” at MNNIT Allahabad, Allahabad.

Dear Sir,

We, the undersigned Tenderers, having read and examined in detail the specifications as specified in this document in respect of Supply and Installation of **Culture Media, Regents (Molecular Grade), Filter Paper & Multiwell Plates** at MNNIT Allahabad, Allahabad do hereby propose to supply the required products and services.

Tender No.				
Tender Fees submitted		YES / NO (Please strike off whatever is not applicable)		
Amount	Mode	Date of Issue	Name of Bank	Valid up to
	Demand Draft			
EMD submitted		YES / NO (Please strike off whatever is not applicable)		
Amount	Mode	Date of Issue	Name of Bank	Valid up to
	Demand Draft			

- (i) **ADDITIONAL PURCHASE/WORK ORDER:** We understand that the MNNIT Allahabad, Allahabad, in case of the requirements may also place repeat purchase order/work order on the company. In such cases, we shall accept and execute all the purchase/work order placed on us by MNNIT Allahabad, Allahabad.
- (ii) **BID PRICING:** We further declare that the prices stated in our proposal are in accordance with your Terms & Conditions in the bidding document. We further understand that the quantities as specified in this Tender may increase or decrease at the time of Award of Purchase Order as per the requirements of MNNIT Allahabad, Allahabad.
- (iii) **QUALIFYING DATA:** We confirm that we satisfy the qualifying criteria and have attached the requisite documents as documentary proofs. In case you require any further information/documentary proof in this regard during evaluation of our bid, we agree to furnish the same in time to your satisfaction.
- (iv) **CONTRACT PERFORMANCE SECURITY:** We hereby declare that in case the contract is awarded to us, we shall submit the performance Guarantee Bond in the form of Bank Guarantee for the amount mentioned at **clause No. 5 in ITB** of the total order value.
- (v) **PAYMENT TERMS:** We hereby declare that in case the contract is awarded to us, we agree with payment terms specified in the tender documents.
- (vi) **CERTIFICATE AND DECLARATION:**
 - a) I/We certify that no addition/modification/alteration has been made in the Original Tender Document. If at any stage addition /modification /alteration is noticed in the Original Document, I/We will abide by the terms and conditions contained in the original tender document, failing which MNNIT Allahabad reserves the right to reject the tender and/or cancel the contract
 - b) It has been certified that all information provided in tender form is true and correct to the best of my knowledge and belief. We hereby declare that our proposal is made in good faith, without collusion or fraud. No forged /tampered document(s) are produced with tender form for gaining unlawful advantage. We understand that MNNIT Allahabad is authorized to make enquiry to establish the facts claimed and obtained confidential reports from clients.
 - c) In case it is established that any information provided by us is false / misleading or in the circumstances where it is found that we have made any wrong claims. Further MNNIT Allahabad is also authorized to blacklist our firm/company/agency and debar us in participating in any tender/bid in future.
 - d) I / We assure the Institute that neither I /We, nor any of my /our workers, will do any act which is improper / illegal during the execution in case the tender is awarded to us.
 - e) I / We assure the Institute that I / We will NOT be outsourcing any work specified in the tender document, to any other firm.
 - f) Neither I / We, nor anybody on my /our behalf will indulge in any corrupt activities /practices in my /our dealing with the Institute.
 - g) Our Firm / Company / Agency is not been blacklisted or banned by any Govt. Department, PSU, University, Autonomous Institute or any other Govt. Organization.
 - h) I/We certify that, I have understood all the terms & conditions (GCC and ITB etc.), as indicated in enquiry of the tender document, and hereby accept all the same completely.
 - i) I/We, further certify that I/We, possess all the statutory /non-statutory registrations, permissions, approvals, etc., from the Competent Authority for providing the requisite services,
 - j) We understand that you are not bound to accept the lowest or any bid you may receive.
 - k) I/We hereby declare that this tender on acceptance communicated by you shall constitute a valid and binding contract between us.
 - l) I/We certify that the submitted quotation is duly paginated and contains from page no. 1 to

Date:

Signature and Seal of the Manufacturer/Bidder

Technical Compliance of Goods
(ON THE LETTER HEAD OF THE BIDDER)

Sl. No.	Descriptions/Specification	Pack size	Quantity	Compliance (Yes/No)	Quoted Model
Culture Media					
1	RPMI 1640 Liquid mixed with phenol red with glutamine without NaHCO ₃	500	5		
2	RPMI 1640 Solid	10 x 1 litre	3		
3	MOPES	250 gm	2		
4	DMEM	1 litre	5		
5	SDA (Sabroud Dextrose Agar)	500 gm	3		
6	SDB (Sabroud Dextrose Broth)	500 gm	3		
7	Nutrient Agar	500 gm	5		
8	Nutrient Broth	500 gm	5		
9	MHB (Muller Hinton Broth)	500 gm	5		
10	MHA (Muller Hinton Agar)	500 ml	5		
11	PDA (Potato Dextrose Agar)	500 gm	4		
12	Mac Conkey Agar	500 gm	4		
13	Mac Conkey Broth	500 gm	5		
14	Manital Salt Agar	500 gm	2		
15	Eosin-Methylene Blue Agar	500 gm	2		
16	Agar-Agar	500 gm	3		
17	Yeast Extract	500 gm	5		
18	Anaerobic Agar	500 gm	2		
19	Beef Extract	500 gm	4		
20	Blood Agar Base	500 gm	3		
21	Brain Heart Infusion Agar Modified	500 gm	3		
22	Gelatin Agar	500 gm	1		
23	Lowenstein-Jensen Medium, Base	500 gm	2		
24	Peptone	500 gm	2		
25	Dextrose	500 gm	4		
26	Sucrose	500 gm	3		
27	Fructose	500 gm	1		
28	Triple sugar iron phosphate	500 gm	2		
29	Tryptone Broth	500 gm	5		
30	Trichophyton Agar	500 gm	4		
31	Urea Agar	500 gm	2		
32	Ox Bile	500 gm	5		
33	Fetal bovine serum (FBS)	500 ml	2		
34	Streptomycin/ Penicillium liquid	100 ml	6		
35	Sodium bi carbonate (Cell culture grade)	100 gm	2		
36	L-glutamine (Powder)	500 gm	2		
37	Agarose	500 gm	2		
38	Low Melting Agarose	100 gm	1		
39	SDS	500 gm	2		
40	LB Agar	10 pack	1		
41	LB Broth	10 pack	1		
42	Cathode buffer container	4	2		
43	Cassette for ECL development	100ml	1		
Reagents (Molecular Grade)					
44	HEPES	100 gm	3		
45	Cell dissociation Solution	100 ml	5		
46	Trypan Blue	25 gm	2		
47	MTT	1 gm	4		
48	Neutral Red	1 gm	2		
49	Ammonium Chloride molecular grade	500 gm	1		
50	TE Buffer	500 ml	4		
51	Ficol Hypaque Solution	100 ml	2		
52	Protease Inhibitor	1 ml	3		
53	Annexin FITC	100 reaction	1		
54	Sodium Azide	250 gm	1		
55	Ionomycin	5 gm	1		
56	Formaldehyde	200 ml	5		
57	Bovine Serum Albumin	100 gm	2		
58	PBS Solution	500 ml	4		
59	Saponin	50 gm	2		
60	Monensin	5 gm	2		
61	Phorbol Myristate Acetate (PMA)	25 mg	1		
62	Propidium Iodide	10 ml	2		

63	DNA ladder in 04 different size	2 ml	03 each		
64	Colchicin	100 mg	2		
65	PHA	25 mg	1		
66	Giemsa stain	5 mg	2		
67	High fidelity Taq Polymerase	2000 U	2		
68	Glycogen	25 gm	1		
69	DNase I		2		
70	dNTP set	100 mm each	2 pack		
71	Acrylamide	500 gm	2		
72	Bis Acrylamide	250 gm	2		
73	Tris HCl	500 gm	3		
74	Ammonium Persulphate	100 gm	3		
75	TEMED	100 ml	2		
76	Tris Base	500 gm	1		
77	2-Mercaptoethanol	100 ml	3		
78	Imidazole	50 gm	1		
79	Streptavidine	5 mg	1		
80	Sepharose 2 B, 4 B, 6 B (01 each)	100 ml	3		
81	Sephadex G-25	25 ml	1		
82	Sephadex G-50	100 ml	1		
83	Sephadex G-100	25 ml	1		
84	Dithiothreitol (DTT)	25 gm	1		
85	Glycine	1 kg	1		
86	K ₂ HPO ₄	500 gm	2		
87	Acetic Acid	500 ml	2		
88	Biotin	1 gm	3		
89	N-Hydroxy Succinimide	500 gm	2		
90	Glycerol	1 Litre	1		
91	Bromophenol Blue	25 gm	2		
92	Methanol	500 ml	10		
93	Glacial Acetic acid	500 ml	2		
94	Coomassie Brilliant Blue	10 gm	2		
95	PVDF membrane (30 cm x 3 metre)	30 cm x 3 m	01 roll		
96	Tween 20	1 Litre	2		
97	Chemiluminescence reagent (ECL)	30 ml	2		
98	Trichloroacetic acid	100 ml	3		
99	Polymer (for Genetic analyser, 24 capillaries ABI)	1	2		
100	Anode buffer container (for Genetic analyser, 24 capillaries ABI)	4	2		
101	Formamide (for Genetic analyser, 24 capillaries ABI)	4	2		
102	DNA Purification Column	300	1		
103	Sequencing buffer (for Genetic analyser, 24 capillaries ABI)	25 ml	1		
104	Conditioning reagent		2		
105	NaCl	500 gm	2		
106	KCl	500 gm	2		
107	MgCl ₂	500 gm	1		
108	EDTA	500 gm	2		
109	Triton X 100	1 Litre	1		
110	K ₂ HPO ₄	500 gm	1		
111	DMSO	500 ml	2		
112	PEG – 4000	500 gm	2		
113	Ethylene Glycol	500 ml	1		
114	Acetone	1 L	5		
115	Ammonium sulphate	1 kg	1		
116	Crystal Violet	500 gm	1		
117	Safranin	100 gm	1		
118	Iodine	100 gm	2		
119	Malachite green	100 gm	1		
120	Cotton Blue	100 gm	2		
121	Eosin	100 gm	1		
122	Sudan Black	25 gm	1		
123	Lactophenol	100 ml	5		
124	Olic Acid	500 ml	2		
125	Methyl Red	25 gm	2		
126	Ethidiumbromide	5 gm	4		
127	TAE-buffer	1 L	3		
128	Urea	500 gm	5		
129	DAB substrate	50 tab	1		
130	Phenol substrate	400 ml	1		
131	Hydrogen Peroxide	500 gm	1		
132	NaOH	500 gm	2		

133	HCl	500 ml	4		
134	Sucrose	500 gm	2		
135	Na EGTA	50 gm	2		
136	Na EDTA	100 ml	2		
137	CaCl ₂ .2H ₂ O	500 gm	1		
138	MgCl ₂ . 2H ₂ O	500 gm	1		
139	NH ₄ Cl	500 gm	1		
140	NaH ₂ PO ₄	500 gm	1		
141	KH ₂ PO ₄	500 gm	1		
142	Ethanol (extra pure)	-	15L		
143	Dimethyl formamide	100 ml	2		
144	Sodium Citrate	100 gm	2		
145	Potassium citrate	250 gm	2		
146	DAPI	100 mg	1		
147	Mitomycin	2 mg	1		
148	FITC	50 mg	2		
149	Hoescht 3342	10 ml	1		
150	Hematoxylin	25 gm	1		
151	Isopropyl Alcohol	500 ml	2		
152	Microplates for both Gram Negative & Gram positive aerobic bacteria (for Biolog)	200	250		
153	Inoculating Fluid for aerobic bacteria (for Biolog) sold in increments of 20 tubes per box	200	200		
154	Inoculating Fluid for aerobic bacteria (for Biolog) sold in increments of 20 tubes per box	80	160		
155	Inoculating Fluid for aerobic bacteria (for Biolog) sold in increments of 20 tubes per box	40	60		
156	Microplate (for Identification of Anaerobic bacteria) for Biolog		50		
157	Inoculating Fluid for Anaerobic Bacteria (for Biolog) sold in increments of 10 tubes per box	50	50		
158	MicroPlate (for Identification of Yeast) for Biolog	10	20		
159	Microplate (for Identification of Filamentous Fungi) for Biolog	50	25		
160	Inoculating Fluid for Filamentous Fungi-sold in increments of 20 tubes per box (for Biolog)	60	120		
161	Microplate-3 sets of the same 31 carbon sources in a 96 well Biolog Microplate. Used for characterization/ community analysis (for Biolog)	50	25		
162	Inoculatorz, Box of 100 (individually wrapped GEN III Inoculatorz)	2	5		
163	Pipette Tips - sterile, racked, box of 960 (for Ovation pipettors)	2	2		
164	Reservoirs - sterile, case of 100	2	3		
	Filter papers and Multiwell plates				
165	Membrane filter 0.45 µm 47 mm diameter	600 pcs	1		
166	Membrane filter 0.22 µm 25 MM diameter	600 pcs	1		
167	Whatman Filter Paper	100	2		
168	Syringe filter 0.2 µm	100	3		
169	Multiwell plate, 6 well, 24 well with lid sterilize	126	03 each		
170	Multiwell plate, 96 well U bottom	162	4		
171	Multiwell plate, 12 well with lid	126	4		
172	96 well plate without lid flat bottom	162	5		
173	Real Time PCR Plates for Picoreal 96 machine	200	1		

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Preferred make:

Preferred make for Culture Media					
Himedia	Sigma	GIBCO	Invitrogen	Fermentas	Or Equivalent

Preferred make for Reagents (Mol. grade)					
Merk	Sigma	SRL	Loba	CDH	Or Equivalent

Preferred make for Filter papers					
Wattman	Millipore	Sigma	Thermo	Invitrogen	Or Equivalent

Preferred make for Plastic wares and multiwall plates					
Axygen	Tarson	Falcon	Corning	Axiva	Or Equivalent

PRICE BID
(ON THE LETTER HEAD OF THE BIDDER)

Sl. No.	Brief Description of the Goods	Quantity	Quoted Unit Rate in Rs	Total Amount (in Rs.)	
				In Figures	In Words
1.	Media Culture, Regents (Molecular Grade), Filter Paper & Multiwell Plates (Preferred make provided) (Detailed specifications attached at Annexure-B)	As Annexure-B			

We agree to supply the above goods in accordance with the technical specifications for a total contract price of _____ within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of _____ months shall apply to the offered goods.

Signature and Seal of the Manufacturer/Bidder

Note:

- Preference will be given to ISO 9001-2000 certified manufacture/supplier, who can ensure the manufacturing of the machine as per the required testing standards/tender specifications within the specified tolerance limit.
- Bidders should provide copies of original Memorandum and Articles of Association, defining the constitution of legal status, place of registration and place of business of the company.

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PROFORMA FOR DIRECT PAYMENT/TRANSFER TO BANK ACCOUNT BY MNNIT ALLAHABAD

Sl. No.	Particulars	Information
1.	Firm [Beneficiary] Name	
2.	Code No. allotted by the MNNIT Allahabad [If code is not allotted yet, please enclose a cancelled cheque and copy of PAN card. Cancelled cheque & PAN card is to be submitted only once]	
3.	Complete Bank Account No. of the Firm [beneficiary]. [in case of change in bank account vendor should write to Account Office]	
4.	Bank Name	
5.	Branch Address	
6.	IFSC Code No.	
7.	Permanent Account Number	
8.	Mobile No. [for SMS]	
9.	Email ID [for information]	

We undertake that all information provided above is correct and MNNIT Allahabad will not be responsible in case of any error on the part of firm.

[Seal and Signature of the firm]