



## GENERAL TERMS & CONDITION (GCC)

1. **Bid Price**
  - (a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
  - (b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
  - (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - (d) The prices should be quoted in Indian Rupees only for indigenous items. For imported items/Equipments, the prices should be quoted in foreign currency.
  - (e) Each bidder shall submit only one quotation.
2. **Validity of Quotation**

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.
3. **Evaluation of Quotations**
  - (a) The purchaser will evaluate and compare the quotations determined to be substantially responsive, i.e., which
    - (i) are properly signed; and
    - (ii) conform to the terms and conditions, and specifications.
    - (iii) will be with tender fees, and EMD required, if any.
  - (b) The Quotations would be evaluated separately for each item.
4. **Award of Contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

  - Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
  - The bidder whose bid is accepted will be notified for the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order if falls under Govt. purchase rules, i.e., GFR-2005
5. **Formats and Signing of Bid**
  - Each & every pages of the submitted bid must carry the page numbers.
  - The bidders are not allowed to make additional and alteration in the tender document, any additions and alteration in the tender document, any additions and alterations shall be at bidder's risk. Conditional/modified tender are liable to be rejected.
  - The tender/quotations NOT submitted in the prescribed format or Incomplete in any respect will be outrightly rejected.
  - If the bid submitted without compliance sheet details of equipments the bid will be outrightly rejected.
  - The bid shall be typed or written in indelible ink and shall be signed by the Bidder/Tenderer or a person or persons duly authorized to bind the Bidder/Tenderer to the Contract. All pages of the bid, except for unamended printed literature, shall be initialed by the person or persons signing the bid.
  - Any interlineations, erasure or overwriting shall be valid only if they are initiated by the persons or persons signing the bid.
  - The Bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to this Bid, and to contract execution if the Bidder is awarded the contract.
6. **Payment condition:** 100% Payment shall be made only after satisfactory delivery and installation of the goods. Advance payment is not permitted.
7. Normal Commercial warranty/ guarantee shall be applicable to the supplied goods.
8. **Payment will be cleared through e-payment mode (Format of e-payment form given at Annexure-D)**

## INSTRUCTIONS/GUIDELINES TO BIDDERS (ITB)

1. Bidders who had supplied the Government departments, PSUs/NITs/IITs/IIITs and reputed Institutions and Organizations should only apply.
2. The bidder should enclose the client list with contact address along with Phone/Fax for reference, for the quoted item.
3. Please quote the prices of F.O.R. Motilal Nehru National Institute of Technology Allahabad, Allahabad.
4. The Bidders are requested to submit their Quotation with EMD in the form of Demand Draft/ Bank Guarantee/ Short term Deposit of the cost of equipments/items in favor of "The Director, MNNIT, Allahabad" payable at Allahabad. Quotation without EMD will be summarily rejected. EMD's of all Bidders will be returned back after the purchase order /contract agreement is issued to successful bidder.
5. Successful Bidders must have to submit the performance security @ 10% of the purchase order or contract value and it will be retained up to the warranty period.
6. The bidder should enclose relevant documents wherever necessary to substantiate his eligibility.
7. The Institute is eligible for and can provide necessary documentation for Custom/Excise and Octroi exemption on demand, if permitted under rule.
8. Motilal Nehru National Institute of Technology Allahabad, Allahabad, reserves the right to reject, accept any or whole or part of any of the tender without assigning any reason thereof and no claim will be heard. In case of dispute, the decision of The Director, MNNIT, and Allahabad will be final and binding.
9. If the successful bidder is not able to supply the goods items within the delivery date specified in the purchase order, the purchase order will be automatically treated as cancelled after expiry of delivery date period. The vendor will have to submit an undertaking in this regard that this condition is acceptable to him. In case of extra ordinary circumstances the vendors must send a request for extension of validity of purchase orders, with proper justification prior to the expiry of validity date for consideration.
10. In case of sophisticated equipments, an on-site training needs to be provided with no extra cost.
11. The quotation must be accompanied by leaflets/operation manuals/books etc.
12. Wherever applicable the vendors must quote the branded /desired items.

**CHECK LIST**  
(ON THE LETTER HEAD OF THE BIDDER)

The Bid will be the compilation of following documents, along with required supporting documents. No document in support of minimum eligibility criteria will be accepted / entertained after opening of tender.

Sl. No	Documents
1.	Cover letter by bidder (On the Letter Head of the Bidder)
2.	Tender Fee
3.	Earnest Money Deposit (EMD), if required
4.	Cliental List for quoted item
5.	<b>Annexure-A</b> : Bid Proposal Sheet (On the Letter Head of the Bidder)
6.	<b>Annexure-B</b> : Compliance of bidder with reference to various equipments (On the Letter Head of the Bidder)
7.	<b>Annexure-C</b> : PRICE BID (On the Letter Head of the Bidder)
8.	<b>Annexure-D</b> : PROFORMA FOR DIRECT PAYMENT/TRANSFER TO BANK ACCOUNT BY MNNIT ALLAHABAD

=====

ANNEXURE-A

**BID PROPOSAL SHEET**  
(ON THE LETTER HEAD OF THE BIDDER)

To  
Faculty In-charge (Purchase)  
MNNIT Allahabad, Allahabad

**Subject:** Supply of “**Molecular Kits, Primers, Antibodies, Plastic wares & Glass ware**” at MNNIT Allahabad, Allahabad.

Dear Sir,

We, the undersigned Tenderers, having read and examined in detail the specifications as specified in this document in respect of Supply and Installation of **Molecular Kits, Primers, Antibodies, Plastic wares & Glass ware** at MNNIT Allahabad, Allahabad do hereby propose to supply the required products and services.

Tender No.				
Tender Fees submitted		YES / NO (Please strike off whatever is not applicable)		
Amount	Mode	Date of Issue	Name of Bank	Valid up to
	Demand Draft			
EMD submitted		YES / NO (Please strike off whatever is not applicable)		
Amount	Mode	Date of Issue	Name of Bank	Valid up to
	Demand Draft			

- (i) **ADDITIONAL PURCHASE/WORK ORDER:** We understand that the MNNIT Allahabad, Allahabad, in case of the requirements may also place repeat purchase order/work order on the company. In such cases, we shall accept and execute all the purchase/work order placed on us by MNNIT Allahabad, Allahabad.
- (ii) **BID PRICING:** We further declare that the prices stated in our proposal are in accordance with your Terms & Conditions in the bidding document. We further understand that the quantities as specified in this Tender may increase or decrease at the time of Award of Purchase Order as per the requirements of MNNIT Allahabad, Allahabad.
- (iii) **QUALIFYING DATA:** We confirm that we satisfy the qualifying criteria and have attached the requisite documents as documentary proofs. In case you require any further information/documentary proof in this regard during evaluation of our bid, we agree to furnish the same in time to your satisfaction.
- (iv) **CONTRACT PERFORMANCE SECURITY:** We hereby declare that in case the contract is awarded to us, we shall submit the performance Guarantee Bond in the form of Bank Guarantee for the amount mentioned at **clause No. 5 in ITB** of the total order value.
- (v) **PAYMENT TERMS:** We hereby declare that in case the contract is awarded to us, we agree with payment terms specified in the tender documents.
- (vi) **CERTIFICATE AND DECLARATION:**
  - a) I/We certify that no addition/modification/alteration has been made in the Original Tender Document. If at any stage addition /modification /alteration is noticed in the Original Document, I/We will abide by the terms and conditions contained in the original tender document, failing which MNNIT Allahabad reserves the right to reject the tender and/or cancel the contract
  - b) It has been certified that all information provided in tender form is true and correct to the best of my knowledge and belief. We hereby declare that our proposal is made in good faith, without collusion or fraud. No forged /tampered document(s) are produced with tender form for gaining unlawful advantage. We understand that MNNIT Allahabad is authorized to make enquiry to establish the facts claimed and obtained confidential reports from clients.
  - c) In case it is established that any information provided by us is false / misleading or in the circumstances where it is found that we have made any wrong claims. Further MNNIT Allahabad is also authorized to blacklist our firm/company/agency and debar us in participating in any tender/bid in future.
  - d) I / We assure the Institute that neither I /We, nor any of my /our workers, will do any act which is improper / illegal during the execution in case the tender is awarded to us.
  - e) I / We assure the Institute that I / We will NOT be outsourcing any work specified in the tender document, to any other firm.
  - f) Neither I / We, nor anybody on my /our behalf will indulge in any corrupt activities /practices in my /our dealing with the Institute.
  - g) Our Firm / Company / Agency is not been blacklisted or banned by any Govt. Department, PSU, University, Autonomous Institute or any other Govt. Organization.
  - h) I/We certify that, I have understood all the terms & conditions (GCC and ITB etc.), as indicated in enquiry of the tender document, and hereby accept all the same completely.
  - i) I/We, further certify that I/We, possess all the statutory /non-statutory registrations, permissions, approvals, etc., from the Competent Authority for providing the requisite services,
  - j) We understand that you are not bound to accept the lowest or any bid you may receive.
  - k) I/We hereby declare that this tender on acceptance communicated by you shall constitute a valid and binding contract between us.
  - l) I/We certify that the submitted quotation is duly paginated and contains from page no. 1 to .....

Date:

Signature and Seal of the Manufacturer/Bidder

Technical Compliance of Goods  
(ON THE LETTER HEAD OF THE BIDDER)

Sl. No.	Descriptions/Specification	Pack size	Quantity	Compliance (Yes/No)	Quoted Model
	<b>Molecular Kits</b>				
1	Genomic DNA extraction Kit Mammalian	70	2		
2	Genomic DNA extraction Kit Blood	70	4		
3	Genomic DNA extraction Kit Fungal	70	1		
4	Total RNA extraction Kit Fungal	100	2		
5	Total RNA extraction Kit Mammalian	100	2		
6	Total RNA extraction Kit Blood	100	4		
7	Kit for cell fixation and permeabilization	50 test	1		
8	CD4 Absolute Count Kit BD	100 reactions	1		
9	SyBr Green RT PCR one step Kit	200 reaction	2		
10	SyBr Green PCR kit	200 reaction	2		
11	PCR Product Purification Kit	70 reaction	2		
12	Plasmid Purification Kit	70	2		
13	HBs Antigen ELISA Kit	2 plates	1		
14	Dengue ELISA Kit	2 plates	1		
15	HIV ELISA Kit	2 plates	1		
16	Serum Progesterone ELISA KIT	2 plates	1		
17	Western Blot Kit	100 reaction	2		
18	Elisa Kit for TNF- $\alpha$ anti-mouse	01 plate	1		
19	Elisa Kit for IL-6 anti-mouse	01 plate	1		
20	Sequencer Kit (for Genetic analyser 24 cappillar, ABI)	100 reaction	1		
21	Kit for all amino acids		2		
22	Bisulphite Conversion Kit	50 reaction	1		
23	Gluthathione peroxidise Kit	100 reaction	1		
24	Superoxide Dismutase Kit	100 reaction	1		
25	Total antioxidant Capacity Kit	100 reaction	1		
26	ROS Detection Kit for microscopy and flow cytometry	100 reaction	1		
27	Taq Man PCR Master Mix	1.5m	2		
28	RNA later	100 ml	1		
	<b>Primers and Antibodies</b>				
29	Primers for common Mutation detection	20 pairs primer for each 04 diseases	2		
	➤ Spinal Muscular atrophy				
	➤ Duchenne Muscular dystrophy				
	➤ Thalassemia				
	➤ Haemophilia				
30	Anti Human CD5 FITC, ready to use	2 ml/100 test	1		
31	Anti Human CD10 FITC, ready to use	2 ml/100 test	1		
32	Anti Human MPO FITC, ready to use	2 ml/100 test	1		
33	Anti Human CD4 FITC, ready to use	2 ml/100 test	1		
34	Anti Human CD11a FITC, ready to use	2 ml/100 test	1		
35	Anti CD23 FITC, ready to use	2 ml/100 test	1		
36	Anti Human CD3 PE, ready to use	2 ml/100 test	1		
37	Anti Human CD13 PE, ready to use	2 ml/100 test	1		
38	Anti Human CD7 PE, ready to use	2 ml/100 test	1		
39	Anti Human CD6 PE, ready to use	2 ml/100 test	1		
40	Anti Human CD11b PE, ready to use	2 ml/100 test	1		
41	Anti Human CD103 PE, ready to use	2 ml/100 test	1		
42	Anti Human CD45 Cy5PE, ready to use	2 ml/100 test	2		
43	Anti Human CD8 Cy5PE, ready to use	2 ml/100 test	1		
44	Anti Human CD19 APC, ready to use	2 ml/100 test	1		
45	Anti Human CD33 APC, ready to use	2 ml/100 test	1		
46	Anti Human CD11c APC, ready to use	2 ml/100 test	1		
47	Antibodies IgG (primary and Secondary, HRP conjugated anti-mouse)	1	1		
48	Antibodies IgG Anti Mouse FITC	1	1		
49	Secondary antibodies- Antimouse IgG (H+L) FITC	2 ml	1		
50	Antimouse IgG (H+L) PE	2 ml	1		
51	Antimouse IgG (H+L) Cy5PE	2 ml	1		
52	Antimouse IgG (H+L) APC	2 ml	1		
53	Anti <i>E. coli</i> antibody (405) monoclonal	250 $\mu$ g	1		
54	Anti <i>Salmonella</i> antibody monoclonal	250 $\mu$ g	1		
55	Anti <i>E. coli</i> antibody polyclonal	250 $\mu$ g	1		
56	Anti <i>Salmonella</i> antibody polyclonal	250 $\mu$ g	1		
	<b>Plastic wares</b>				
57	Culture flask with filter cap sterlize 25 cm <sup>2</sup>	360	3		
58	Culture flask with filter cap sterlize 75 cm <sup>2</sup>	100	3		

59	Petri plates disposable (Plastic) 90 mm sterilize packed separately	450	2		
60	Petri plates disposable (Plastic) 60 mm sterilize (packed separately)	300	2		
61	Blue Tip (with filter)	1000	3		
62	Yellow Tip (with filter)	1000	3		
63	White Tip (with filter)	1000	3		
64	PCR Loading Tip	1000	1		
65	Test Tube Stand (Multi Track Holder) 31 places	04 (packing)	5		
66	Autoclavable bags (25x38cm)	100 pieces	1		
67	Storage box (75x62x117cm)	04 packing	3		
68	Slide Box 50 places	06 packing	5		
69	Gloves without powder	100 pieces	5		
70	Aluminium foil	72 metre	10		
71	Cell scrapper (Individual pack)	300	1		
72	MCT 2ML (1case: 500 tubes/unit)	10 unit/case	1		
73	MCT 1.5 ML	500	10		
74	MCT 0.5 ML	500	10		
75	Absorbant Poly Propylene microcentrifuge PCR tube rack	5	5		
76	Poly Carbonate connecting microcentrifuge stack tube rack	1.5 ml to 2.5	5		
77	5 ML CONICAL FLASK	500 SUK Pack Size	5		
78	50 ML CONICAL FLASK	SUK Pack Size	3		
79	Parafilm (4" x 125')	1 roll	10		
80	Cryovials 1.8 ml	1000	2		
81	Petri seal (0.5" x 108')	1 roll	1		
82	Rack for microtube	4 pack	12		
83	Cryovials 4.5 ml	500	1		
84	Cryorack	1	25		
85	-20 <sup>o</sup> C mini cooler (12 places)	1	3		
86	-20 <sup>o</sup> C mini cooler (32 places)	1	2		
87	Soft loop sterilize 10 micro liter pouch of 10	500	2		
88	L-shaped spreader sterilize	500	1		
89	Biohazardous waste container	20 lits	4		
90	Magnetic bead of all sizes	2	1		
91	Vertical gel unit	Single unit	1		
92	Media filtration assembly good quality, culture compatible autoclavable, 47mm dia merter	500/100 ml	3		
93	Media filtration unit (Stericup) one time use 0.22 mm (150/250 ml)	24	1		
94	Syringe Membrane filter holder for 25 mm diameter	25 mm	1		
<b>Glass wares</b>					
95	Culture vial glass (3-5 ML)	500	1		
96	Quartz Cuvette 0.2/0.5/0.7 ml each		01 set		
97	Glass Pipette (individually pack, cotton plugged, fit all type of holders) (25 ML, 10 ML, 5 ML) in each 5 packing	3	03 each		
98	Blue capped Bottle	1000 ml	40		
99	Blue capped Bottle	500 ml	50		
100	Blue capped Bottle	250 ml	100		
101	Blue capped Bottle	100 ml	25		
102	Blue capped Bottle	50 ml	25		
103	Conical Flask	250 ml	50		
104	Conical Flask	500 ml	50		
105	Conical Flask	1000 ml	20		
106	Capped Conical Flask	250 ml	20		

=====

**Preferred make:**

<b>Preferred make for Molecular Kits</b>					
Applied Biosystems ABI	Thermo Scientific	Sigma	BD Biosciences	Qiagen	Or Equivalent
<b>Preferred make for Antibodies and Primers</b>					
ABCAM	Santa Cruz Biotechnology, SCBT	Meridian Life Science	BD Biosciences	Serotec	Or Equivalent

<b>Preferred make for Plastic wares</b>					
Axygen	Tarson	Falcon	Corning	Axiva	Or Equivalent

<b>Preferred make for Glass wares</b>					
Borosil	Quark Glass	Wilmad-Lab Glass	Scientific Glass Laboratories	Oberoi Scientific Corporation	Or Equivalent

PRICE BID  
(ON THE LETTER HEAD OF THE BIDDER)

Sl. No.	Brief Description of the Goods	Quantity	Quoted Unit Rate in Rs	Total Amount (in Rs.)	
				In Figures	In Words
1.	<b>Molecular Kits, Primers, Antibodies, Plastic wares &amp; Glass ware</b> (Preferred make provided)  (Detailed specifications attached at Annexure-B)	As Annexure-B			

We agree to supply the above goods in accordance with the technical specifications for a total contract price of \_\_\_\_\_ within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of \_\_\_\_\_ months shall apply to the offered goods.

**Signature and Seal of the Manufacturer/Bidder**

**Note:**

- Preference will be given to ISO 9001-2000 certified manufacture/supplier, who can ensure the manufacturing of the machine as per the required testing standards/tender specifications within the specified tolerance limit.
- Bidders should provide copies of original Memorandum and Articles of Association, defining the constitution of legal status, place of registration and place of business of the company.

=====

**PROFORMA FOR DIRECT PAYMENT/TRANSFER TO BANK ACCOUNT BY MNNIT ALLAHABAD**

Sl. No.	Particulars	Information
1.	Firm [Beneficiary] Name	
2.	Code No. allotted by the MNNIT Allahabad [If code is not allotted yet, please enclose a cancelled cheque and copy of PAN card. Cancelled cheque & PAN card is to be submitted only once]	
3.	Complete Bank Account No. of the Firm [beneficiary]. [in case of change in bank account vendor should write to Account Office]	
4.	Bank Name	
5.	Branch Address	
6.	IFSC Code No.	
7.	Permanent Account Number	
8.	Mobile No. [for SMS]	
9.	Email ID [for information]	

We undertake that all information provided above is correct and MNNIT Allahabad will not be responsible in case of any error on the part of firm.

[Seal and Signature of the firm]